

MUEngineers, Inc.
 3440 NE 12th Avenue
 Oakland Park, FL 33334
 Phone: (954) 324-4730
 www.MUEngineers.com



EMPLOYMENT APPLICATION

PLEASE PRINT OR TYPE				
				TODAY'S DATE _____
_____ FIRST NAME	_____ MI	_____ LAST NAME	_____ Preferred Name/Nickname	
_____ STREET ADDRESS	_____ APT #	_____ CITY	_____ STATE	_____ ZIP CODE
_____ SOCIAL SECURITY NUMBER	_____ HOME / CELL PHONE		_____ EMAIL ADDRESS	

PLEASE PLACE A CHECK BY YOUR RESPONSE OR PROVIDE THE APPROPRIATE INFORMATION				
ARE YOU INTERESTED IN:	___ FULL TIME	<u>N/A</u> PART TIME	<u>N/A</u> TEMPORARY	
WHAT SCHEDULE WOULD YOU PREFER?	___ WEEKDAYS	<u>N/A</u> WEEKENDS	<u>N/A</u> EVENINGS	<u>N/A</u> NIGHTS
HOW DID YOU HEAR ABOUT THE POSITION?	___ JOB SITE	___ FRIEND	___ MUE WEBSITE	___ INTERNET
DESIRED PAY:	HOURLY PAY: \$ _____	ANNUAL PAY: \$ _____	\$ _____	\$ _____
			Minimum	Desired
WHEN ARE YOU ABLE TO START?	DATE: _____			
POSITION DESIRED:	_____			

PLEASE CHECK YES OR NO TO THE FOLLOWING:		
Are you authorized to work in the United States?	___ Yes	___ No
<i>Federal law requires that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with these laws, MUEngineers, Inc. will verify the status of every individual offered employment with the Company. In this connection, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization.</i>		
Are you under 18 years of age?	___ Yes	___ No
If yes, can you furnish a work permit?	___ Yes	___ No
Are you capable of performing the essential functions of the job for which you are applying with or without reasonable accommodations?	___ Yes	___ No

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PLEASE LIST YOUR WORK EXPERIENCE BELOW (MOST RECENT JOB FIRST)

COMPANY NAME		POSITION & TITLE	
FROM ____ / ____ MONTH YEAR	NO. & STREET		SUPERVISOR'S NAME & TITLE
CITY	STATE	ZIPCODE	SUPERVISOR'S PHONE NUMBER
	TYPE OF BUSINESS	STARTING PAY \$	FINAL PAY \$
TO ____ / ____ MONTH YEAR	TELEPHONE NUMBER ()	TERMINATION ___ VOLUNTARY ___ INVOLUNTARY	REASON
BRIEFLY DESCRIBE YOUR MAJOR DUTIES & REASON(S) FOR TERMINATION OR LEAVING:			

COMPANY NAME		POSITION & TITLE	
FROM ____ / ____ MONTH YEAR	NO. & STREET		SUPERVISOR'S NAME & TITLE
CITY	STATE	ZIPCODE	SUPERVISOR'S PHONE NUMBER
	TYPE OF BUSINESS	STARTING PAY \$	FINAL PAY \$
TO ____ / ____ MONTH YEAR	TELEPHONE NUMBER ()	TERMINATION ___ VOLUNTARY ___ INVOLUNTARY	REASON
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MUEngineers, Inc. is an equal opportunity employer and does not discriminate against any applicant or employee because of race, color, religion, sex, national origin, disability, age or military or veteran status in accordance with federal law. In addition, MUEngineers, Inc. complies with applicable state and local laws governing non-discrimination in employment in every jurisdiction in which it maintains facilities. MUEngineers, Inc. also provides reasonable accommodation to qualified individuals with disabilities in accordance with applicable laws.

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EDUCATION:

NAME & ADDRESS OF SCHOOL	MAJOR SUBJECT	GRADUATION DATE	DEGREE EARNED
HIGH SCHOOL			
COLLEGE			
COLLEGE OR GRADUATE			
OTHER			

SECURITY INFORMATION:

ARE YOU PRESENTLY AUTHORIZED TO WORK IN THE UNITED STATES ON AN UNRESTRICTED BASIS?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
HAVE YOU EVER BEEN CONVICTED OF A FELONY?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	IF YES, PLEASE EXPLAIN BELOW	

MILITARY SERVICE:

MILITARY STATUS		
ACTIVE DUTY DATES	FROM [MO/YR]	TO [MO/YR]
BRANCH OF SERVICE		
DUTIES		
ARE YOU A MEMBER OF A RESERVE ORGANIZATION?		

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SKILLS: PLEASE LIST YOUR COMPETENCIES / EXPERIENCE AND DETAILS OF YOUR COMFORT LEVEL, AS THEY RELATE TO THE FOLLOWING CATEGORIES

ADMIN / CLERICAL, PC SOFTWARE, ETC.

COMPUTER SCIENCE, PROGRAMMING LANGUAGES, OPERATING SYSTEMS

STRUCTURAL ENGINEERING

ACCOUNTING, FINANCE, AUDIT, ETC.

AUTOCAD

REVIT

MARKETING

HUMAN RESOURCES

UNIQUE SKILLS: I.E. FOREIGN LANGUAGES, OR ANY OTHER INFORMATION YOU WOULD LIKE CONSIDERED

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PROFESSIONAL LICENSES:

TYPE OF LICENSE	LICENSING STATE	LICENSE NUMBER
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PROFESSIONAL DESIGNATIONS:

DESIGNATION	ORGANIZATION	DATE COMPLETED
DESIGNATION	ORGANIZATION	DATE COMPLETED
DESIGNATION	ORGANIZATION	DATE COMPLETED

REFERENCES: (LIST THREE PROFESSIONAL REFERENCES)

NAME	RELATIONSHIP	COMPANY	PHONE/EMAIL ADDRESS

OTHER:

ARE YOU WILLING TO RELOCATE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	ANY RESTRICTIONS?	
AMOUNT OF OVERNIGHT TRAVEL ACCECPTABLE			
HAVE YOU ANY FRIENDS OR RELATIVES WHO WORK AT MUENGINEERS, INC.?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE LIST NAME(S) AND RELATIONSHIP(S)	
DO YOU HAVE A VALID DRIVER'S LICENSE?	<input type="checkbox"/> YES <input type="checkbox"/> NO	STATE	NUMBER

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PLEASE READ CAREFULLY BEFORE SIGNING APPLICATION

I have submitted the attached form to the company for the purpose of obtaining employment. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate the company to further process my application.

My signature below attests to the fact that the information that I have provided on my application, resume, given verbally, or provided in any other materials, is true and complete to the best of my knowledge and also constitutes authority to verify any and all information submitted on this application. I understand that any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or, if employed, termination from the Company's employ.

I also affirm that I have not signed any kind of restrictive document creating any obligation to any former employer that would restrict my acceptance of employment with MUEngineers, Inc. in the position I am seeking.

I understand that this application is not an employment contract for any specific length of time between MUEngineers, Inc. and me, and that in the event I am hired, my employment will be "at will" and either MUEngineers, Inc. or I can terminate my employment with or without cause and with or without notice at any time. Nothing contained in any handbook, manual, policy and the like, distributed by MUEngineers, Inc. to its employees is intended to or can create an employment contract, an offer of employment or any obligation on MUEngineers, Inc.'s part. MUEngineers, Inc. may, at its sole discretion, hold in abeyance or revoke, amend or modify, abridge or change any benefit, policy practice, condition or process affecting its employees.

References: I hereby authorize the company and its agents to make such investigations and inquiries into my employment and educational history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquires connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities listed by me in this form. Furthermore, I authorize the company and its agents to release any reference information to clients who request such information for purposes of evaluating my credentials and qualifications.

Temporary/Contract Employment: If employed as a temporary or contract employee, I understand that I may be an employee of the company and not of any client. If employed, I further understand that my employment is not guaranteed for any specific time and may be terminated at any time for any reason. I further understand that a contract will exist between the company and each client to whom I may be assigned which will require the client to pay a fee to the company in the event that I accept direct employment with the client, I agree to notify the company immediately should I be offered direct employment by a client (or by referral of the client to any subsidiary or affiliated company), either for a permanent, temporary (including assignments through another agency), or consulting positions during my assignment or after my assignment has ended.

I have read, understand and by signature consent to these statements.

Signature

Date

Print Name

Office Location: Fort Lauderdale